

ROYTON DISTRICT EXECUTIVE Agenda

Date Monday 16 October 2017

Time 6.00 pm

Venue Royton Town Hall, Rochdale Road, Royton, Oldham, OL2 6QG

- Notes
1. DECLARATIONS OF INTEREST - If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Fabiola Fuschi at least 24 hours before the meeting.
 2. CONTACT OFFICER for this Agenda is Fabiola Fuschi Tel. 0161 770 5151 or email Fabiola.fuschi@oldham.gov.uk
 3. DISTRICT CO-ORDINATOR is Elizabeth Fryman, tel. 0161 770 5161 or email elizabeth.fryman@oldham.gov.uk
 4. PUBLIC QUESTIONS - Any member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer no later than 15 minutes prior to the commencement of the meeting.
 5. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

MEMBERSHIP OF THE ROYTON DISTRICT EXECUTIVE IS AS FOLLOWS:

Councillors M Bashforth, S Bashforth, Chadderton, J Larkin (Chair), Phythian and Roberts

Item No

1 Apologies For Absence

- 2 Urgent Business

 Urgent business, if any, introduced by the Chair
- 3 Declarations of Interest

 To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.
- 4 Public Question Time

 To receive Questions from the Public, in accordance with the Council's Constitution.
- 5 Minutes of Previous Meeting (Pages 1 - 2)

 The Minutes of the Royton District Executive meeting held on 17th July 2017 are attached for approval.
- 6 Royton Community Forum minutes (Pages 3 - 6)

 The minutes of the Royton Community Forum meeting held on 17th July 2017 are included for noting.
- 7 Royton, Shaw and Crompton Health and Wellbeing minutes (Pages 7 - 8)

 Minutes from Royton, Shaw and Crompton Health and Wellbeing meeting from 14th September 2017 for noting
- 8 District Dementia Champion (Pages 9 - 14)

 The District Executive is asked to nominate a District Dementia Champion
- 9 Royton Budget report and Appendix A (Pages 15 - 18)

 For approval
- 10 Petitions

 This is a standing item concerning the petitions submitted to the District Executive of Royton. The petitions will be considered in accordance with the Council's Petition Scheme.
- 11 Date of Next Meeting

 The next meeting of the Royton District Executive will take place on Monday 27th November 2017 at 6pm.



ROYTON DISTRICT EXECUTIVE
17/07/2017 at 6.00 pm

Present: Councillor J Larkin (Chair)
Councillors M Bashforth, S Bashforth, Phythian and Roberts

Also in Attendance:

Elizabeth Fryman

Royton District Co-ordinator

Fabiola Fuschi

Constitutional Services Officer

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Chadderton.

2 **URGENT BUSINESS**

The chair introduced as item of urgent business the Royton District Executive Plan 2017/18 which set out the priorities and the action plan for the new municipal year.

RESOLVED that the Royton District Executive Plan 2017/18 be noted.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS MEETING**

The Committee agreed that Councillors Marie Bashforth and Hannah Roberts represent Royton at the Health and Well-being sub-group for the duration of the new municipal year.

RESOLVED that:

1. The minutes of the Royton District Executive meeting held on 13th June 2017 be approved as a correct record.
2. Councillors Marie Bashforth and Hannah Roberts be nominated members of the Health and Well-being sub-group for the duration of the new municipal year.

6 **MINUTES FROM ROYTON COMMUNITY FORUM – 12 JUNE 2017**

RESOLVED that the minutes Royton Community Forum Meeting held on 12th June 2017 be noted.

7 **MINUTES FROM ROYTON, SHAW AND CROMPTON HEALTH AND WELLBEING MEETING 15 JUNE 2017**

RESOLVED that the Royton, Shaw and Crompton Health and Well-being meeting held on 15th June 2017 be noted.

8 **ROYTON BUDGET REPORT AND APPENDIX A**

Consideration was given to a report of the Royton District Co-ordinator on budget allocations.

RESOLVED that:

1. The individual Councillor Budget's allocations for 2017/18 as outlined in appendix A of the report be noted.
2. The dedication of £15,000 ward capital environmental improvement budget 2016/17 and £10,000 ward revenue budget 2016/17 to commission dedicated CCTV for Royton be confirmed.

9

PETITIONS

There were no new petitions received.

10

DATE AND TIME OF NEXT MEETING

RESOLVED that the next meeting of the Royton District Executive take place on 16th October 2017 at 6pm.

The meeting started at 6.00 pm and ended at 6.10 pm



ROYTON COMMUNITY FORUM MEETING
Monday 17 July 2017
6.00pm
Royton Town Hall, Rochdale Road, Royton

Minutes

Present	
Cllr H Roberts	Royton North
Cllr J Larkin	Royton North
Cllr C Phythian	Royton North
Cllr M Bashforth	Royton South
Cllr S Bashforth	Royton South
Liz Fryman	R, S & C District Coordinator
Members of the public x 12	
Apologies	
Cllr A Chadderton	Royton South

1. Welcome and Apologies:

- Cllr James Larkin welcomed everyone to the meeting

2. Minutes of the last meeting for approval:

- Noted and agreed

3. There were no matters arising from the minutes of the last meeting

4. Police Update:

NBO Craig Dickenson attended the meeting to provide an update:

- Introduced student police officer Jack
- Craig praised behaviour of young people who attended the memorial event at Tandle Hills
- Craig advised residents that there is a scam at present around pin machines being sent in the post. Residents were advised that if they received these, to check with their bank to ensure they are real.
- Be aware of keeping keys away from front door and check cars are locked by checking the door, especially if it is a keyless ignition. Devices have been found to override these.
- Craig shared 'Report my Loss' forms and the Borough Police number for residents to contact as well as 101 number
- Parking issues at Bamford Street: a resident asked Craig if double yellow lines could be put in.

Action 4a: LF to ask Highways to investigate possible actions at the junction of Bamford Street and Shaw St.

- Resident also reported that the exit of Lidl car park is a danger as you cannot see traffic coming over the hill – Councillors are aware of this issue.
- Cars doing spins at Latics car park late at night – Craig will speak with Latics about this.

Action 4b: Craig to speak with Latics regarding cars doing spins in car park late at night.

- GMP are starting a monthly surgery at the Summit Inn from Wednesday 30th August' 1-2pm. Invited Cllrs to also attend.

Action 4c: Craig requested to pass on details to LF

5. Councillor Updates:

Cllrs gave a flavour of the work Cllrs have been involved in since the last meeting:

Royton North:

Cllr Roberts:

- Thornham Mill –Owner issued with an order to clear the area but has ignored this. Oldham Council has since cleared up the area and is billing the owner
- Royton precinct PSPO – Going through the legal process.
- Duke of Edinburgh – Licence has been reviewed.
- Children’s Centres District Advisory Board – Right Start strategy is now in place which is providing sustained contact for families most in need.
- 30 hours childcare offer for all children of working parents aged 3 /4yrs starts in September – please contact your local Children’s Centre for more information.

Cllr J Larkin:

- Cllr Larkin has spoken with Royton Post Office to request that their cash point be put outside for easier access for residents. Unfortunately, the post office is not looking to make this change.
- Advised that a lot of casework around speeding issues at Rochdale Lane and Rochdale Road. James to meet with case worker to look at Firbank Estate which really needs to be a 20mph zone.
- The 402 bus will now go down Grasmere again to Rochdale Road

Cllr C Phythian:

Clint reported that he has been attending council meetings and has also started to pick up case work from residents.

Royton South:

Cllr S and M Bashforth:

- Both councillors have been meeting with residents and picking up casework
- Personal/delicate case work like benefits and housing issues is increasing and being dealt with by Marie
- Street Bridge is now open – Councillors have not been informed formally
- Meeting been had with residents at Runnymede Court. Pot holes are now sorted and work continues creating a route for mobility scooters into the District Centre.

6. Christmas Lights 2017

- Christmas lights event has outgrown itself. Santa was threatened and abused last year.
- Christmas Lights Association disbanded last year and despite strenuous efforts, no other residents or business have got involved with planning and managing the event.
- Option have the lights switch on alone this year was discussed due to the timescales. This would allow time to try once again to engage residents and businesses to plan and manage the event. Agreed that this will be discussed again at the next meeting.

7. Public Questions

Q: Is the bank opposite The Railway going to be Gin & Juice2. Concerns regarding overspill of customers due to the position of the building.

A: JL – Barclays own the lease. Several businesses are interested in Royton but councillors do not have any say in this. Better to have a business than the building be empty.

Q: With all the banks closing in Royton, the elderly are keeping their savings at home which is a worry.

A: Councillors have no influence over the banks. Advised that Wraggs have applied to install a 24 hour cash machine outside their store, but there is no sign of this as yet.

Q: Zebra crossing – Can lights be put in here

A: This has been investigated many times. Advice and evidence suggests the zebra is a safer crossing.

Q: Changes at The Summit Pub – Resident asked about the refurbishment works and talked about how any extension to opening hours will cause nuisance to local residents.

A: This is a private company and they do not need to consult or advise residents. Craig has requested that the pub block their wifi connection in some way to avoid young people hanging around. Resident requested to leave details

Action 7a. LF will find out if the council has any information about the works and plan to extend hours at the Summit Pub

Q: A flat that was set on fire at Bamford Street has been boarded up by First Choice, but still glass left around.

A: This will be raised with First Choice.

Q: Royton Regeneration Master Plan – resident asked what is happening with this following public engagement?

A: There is a meeting on Wednesday 19 July to discuss, following which information will be shared.

Q: Residents asked if the field at the back Cecil/Thorpe and farm could be tidied up?

A: Ownership of the land needs to be checked.

Action 7b: District Team (Jen Downing) will check if land at bottom of Cecil Street belongs to Oldham Council.

8. Any Other Business

Oldham Council is reviewing the Oldham Plan which sets out the planning needs of the community going forward. This is a borough wide initiative and information was shared regarding how to participate and give your views.

9. Date of Next Meeting:

Monday 16 October 2017, 6.00pm at Royton Town Hall

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Minutes

Royton, Shaw & Crompton; Health and Wellbeing meeting

14 September 2017
Royton Town Hall
5.30pm – 7:00pm

ATTENDEES	
Liz Fryman	R,S & C District Team
Eve Edwards	R,S & C District Team
Nicola Shore	Age UK Oldham
Andrea Tait	OMBC Programme Manager Public Health
Jane Pine	Housing 21
APOLOGIES	
Councillor M Bashforth	Royton South Councillor
Councillor J Turner	Crompton Councillor
Councillor H Roberts	Royton North Councillor
Councillor C Gloster	Shaw Councillor
Donna Speat	Age UK
Amanda Barrell	Making Space
Jackie Hanley	OCL
Janet Campbell	Housing 21
Pamela Walls-Hester	NHS Oldham CCG

1. Welcome, introductions and apologies

LF opened the meeting, thanked those in attendance and apologies were noted.

2. Minutes from previous meeting:

Agreed

3. Updates and matters arising from minutes

No matters arising and all updates on tonight's agenda

4. Couch to 5k

Couch to 5k is going to carry on as further funding has been sourced by the Sports Development

The current runners who are ready will move into 5k to 10k training, but new runners will still be able to do the Couch to 5k programme.

5. Walk Leader Training – Eve Edwards

The next training day is 7th October and will be at East Crompton St James. People will be training in organising and running walks which will include:

- Cover medical issues
- Managing the group
- Planning the route
- Insurance – walking for health

Action: Ask Linda to send round the walk leader training flyer

6. Slimmin Without Women

Nicola updated that there had been 6 regular participants who completed the course and all were self-referral. Unfortunately we did not have any GP referrals despite working closely with CCG in the planning.

- Average weight loss 5.14kg - 4.86% body fat
- Participants loved the course but reported that the venue too busy and too public.
- Group want to carry on meeting monthly and are still losing weight, but are struggling for a venue. Group discussed venue ideas and Nicola will follow up.
- Group leader carried on meeting with them on a voluntary basis

Action: Nicola to ask Donna to send Couch to 5k to PIP workers

7. Learning Lab

Liz updated on the Learning Lab who are continuing to meet and suggested that the people who attend that group might want to be part of the HWB sub. Liz to invite.

8. Any Other Business

Diabetes Intervention Programme – Andrea updated that Greenline Pharmacy are now going out with the mobile blood testing.

Action: Andrea and Jane Pine to liaise regarding visiting extra care units and doing testing sessions (Bingo day)

Action: Eve and Andrea to liaise regarding community groups that could be accessed (Unity, SWW)

10. Date of Next Meeting

TBC

BRIEFING TO THE DISTRICT EXECUTIVE

Report Title: District Dementia Champion

Report Author: Oliver Collins

Date: 16th October 2017

Background:

In September 2016, the Council discussed and deferred a motion regarding improving the support given to those suffering from, and those caring for those suffering from Dementia in Oldham. The full motion wording is below

This Council notes that

- Dementia is one of the biggest health issues facing the UK
- In Oldham, over 2,500 people are estimated to be living with dementia
- This condition will affect one in three people over the age of 65, with that figure is predicted to rise by two thirds by 2030
- Dementia is an umbrella term for a set of symptoms that might be exhibited by people living with one of any number of diseases of the brain; it is not a natural part of aging
- Dementia is not just about losing your memory; it can also affect thinking, communication, inhibitions, and everyday tasks
- With the right care, support and understanding from those around them that it is possible for someone to live well with dementia and to continue to contribute to community life

Council commends the work that has been done so far in our borough specially:

- The training of well over 5,000 Dementia Friends across the borough
- Gaining recognition from the Alzheimer's Society as one of just fifty communities in England as 'Working towards a dementia friendly community'
- Establishing the Oldham Dementia Partnership and the Oldham Dementia Action Alliance
- Creating an Enhanced Memory Service to support people living with dementia and their carers

But Council also believes that as a major public-service organisation we can do so much more, particularly in:

- Delivering more dementia-friendly services with specially trained staff and from dementia-friendly buildings
- Promoting a more dementia-friendly transport network in order that people living with dementia and their carers can better access them

Council therefore calls upon the relevant Cabinet Member(s) to:

- Appoint a senior officer in each directorate as a Dementia Champion to lead on this issue within their directorate, with specific responsibility for ensuring that:
 - All new Council staff appointed to customer-facing roles, particularly those in the Call Centre, the First Contact centre and our public libraries and parks, participate in mandatory Dementia Friends training as part of their induction.
 - Existing staff in customer-facing roles participate in Dementia Friends training within twelve months.
 - Environmental checks are carried out in all of the public buildings and open spaces within their directorate's control to ensure that they are Dementia Friendly.
 - The Dementia Friendly logo is displayed prominently at these locations once they are determined to be dementia friendly.
 - Their directorate, and the Dementia Friendly public buildings and open spaces, are registered separately as individual entities with the Oldham Dementia Action Alliance, in addition to the Council being itself registered corporately.
 - A report of progress for that directorate is prepared for circulation to elected members and for publication on the Council's website during Dementia Awareness Week in May 2017.
- Ask these officers to work with the national charity Making Space and the local groups Let's Be Heard and the Springboard Oldham Dementia Carers Group to support the delivery of staff training, the carrying out of environmental checks, and the completion of the registration process.
- Carry out a review of Council employment practices to ensure that best practice is being followed in offering staff living with dementia, or caring for a family member living with dementia, appropriate ongoing support and flexible working arrangements.
- Ask our partner organisations, Oldham Community Leisure, Oldham Mio-Care, and Unity Partnership, to make similar commitments.
- Create a new Dementia Hub in an accessible, dementia-friendly Council building by providing accommodation to co-locate relevant staff from the following organisations – the Alzheimer's Society, Age UK Oldham, Making Space and the Memory Assessment Service – and meeting rooms and activity areas for people living with dementia and their carers.
- Investigate the merits and practicalities of introducing, and promoting, a Dementia Buddy wristband scheme with representatives from the emergency services and Transport for Greater Manchester. This scheme is operational and actively promoted within the Metropolitan Borough of Wigan.
- Create a transport sub-group of the Oldham Dementia Action Alliance to look specifically at how bus, tram and taxi transport can be made more dementia-friendly.
- Urge schools to include information about living with dementia into the local Personal Social and Health Education curriculum delivered to pupils to help develop their understanding of dementia.
- Council is also asked to appoint an elected member as a Dementia Champion to lead on this issue for Council.

The motion was referred to the Council's Overview and Scrutiny Committee, and in turn referred to that committee's Health Scrutiny sub-committee. A task group was established to look at the motion, consisting of elected members and service officers from the Council, CCG and lead providers. The group met and provided its recommendations back to Council in September 2017.

One of the recommendations from the group was that, as well as an elected member being nominated as a Dementia Champion for the Council (Cllr Vita Price has taken on this role as her role as Deputy Cabinet Member for Health & Wellbeing), it would be worthwhile if each of the six District Executives in the borough would appoint their own District Dementia Champion.

What would a District Dementia Champion do?

The idea behind each of the Districts appointing a Dementia champion, is that it would ensure that within each of the six districts, it is guaranteed that at least one of the elected members is aware of the challenges those suffering from Dementia face, and understand what support is required and available to both them and their carers in the borough.

The nominated elected member will be supported to develop their understanding of Dementia, to become a Dementia Friend or Dementia Friends Champion, be involved in the development of a new Dementia Strategy for Oldham and to act as a key point of contact for fellow councillors who may have questions regarding Dementia.

Should there be the demand, Districts are fine to nominate more than one elected member to be a District Dementia Champion.

Recommendations:

The District Executive is asked to nominate an elected member to become the Dementia Champion for their district.

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District Dementia Champion

Being a Dementia Friend -

<https://www.dementiafriends.org.uk/WEBArticle?page=what-is-a-friend#.WWSNkYTyvcs>

“A Dementia Friend learns a little bit more about what it's like to live with dementia and then turns that understanding into action - anyone of any age can be a Dementia Friend. Being a Dementia Friend is about learning more about dementia and the small ways you can help. From telling friends about Dementia Friends to visiting someone you know living with dementia, every action counts.”

Dementia Friends Champion role -

<https://www.dementiafriends.org.uk/WEBArticle?page=what-is-a-champion#.WWSNnYTyvcs>

“A Dementia Friends Champion is a volunteer who encourages others to make a positive difference to people living with dementia in their community. They do this by giving them information about the personal impact of dementia, and what they can do to help.

It's easy to get involved. Dementia Friends Champions will attend an induction, receive support when they need it, and be part of over 10,500 volunteer Dementia Friends Champions creating dementia friendly communities (external link) together.”

Role of Dementia Champion

- Attend / help organise Dementia Friends training and associated events
 - o Encourage other councillors to attend and become Dementia Friends / Champions
 - o Act as advocate for the Dementia Friends scheme
 - o Act as key contact for fellow district Councillors should they require advice on all anything related to Dementia.

- Represent the borough at any District / Borough / GM events regarding Dementia is necessary and appropriate
 - o Including being aware of the GM wide Dementia United work streams and the impact for Oldham.

- Be the dedicated district elected member to work with residents, service officers and the Dementia Champion for the borough in the design of and implementation of Dementia related services and activities within the district.

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Report to Royton District Executive

Budget Report

Portfolio Holder:

Cllr B Brownridge, Cabinet Member for Cooperatives & Neighbourhoods

Officer Contact: Liz Fryman, District Co-ordinator
Ext. 5161

16 October 2017

Reason for Decision

For the District Executive to approve budget allocations.

Recommendations

1. For the District Executive to agree an allocation of £5,500 for a speed reduction scheme at Hilbre Ave Royton, from the Royton South ward capital budget.

1 Current Position

1.1 District Executive Ward Budgets

The District Executive has a total allocation of £40,000 (£10,000 revenue per ward and £10,000 capital per ward) which is available to help meet the priorities set out in the District Plan.

Decisions on this funding will be made by the District Executive.

1.2 Individual Councillor Allowance

Each Borough Councillor has an allowance of £5,000 on which they may take decisions. Councillors may also decide to pool their individual allowance in order to joint fund agreed projects.

2 2017/18 Ward Revenue Budget allocations

There are no ward revenue allocations to be agreed at this meeting.

3. 2017/18 Ward Capital Budget allocations

Since the last meeting, the Royton South Councillors have been working on a speed reduction scheme at Hilbre Ave, Royton and would like to commission a speed hump scheme from Unity Highways. The approximate cost for the scheme will be £5,500.

Recommendation: For the District Executive to agree an allocation of £5,500 for a speed reduction scheme at Hilbre Ave Royton, from the Royton South ward capital budget.

4 2017/18 Individual Councillor Budget allocations

There have been no new allocations from Councillor budgets since the last meeting.

5 Financial Implications

	<u>Ward Revenue</u>	<u>Ward Capital</u>	<u>Councillor's Budget</u>	<u>Total</u>
Budget Allocation	20,000	20,000	30,000.00	70,000.00
Previously approved spend	0	0	11,560.14	11,560.14
Proposed Spend	0	5,500	0	5,500.00
Remaining Allocation	20,000	14,500	18,439.86	52,939.86

Royton District Partnership 2017-18														
Reference	Approval Date	Project/Initiative	Project Lead	Project Cost	Councillor Budget						Royton North revenue	Royton South revenue	Royton North capital	Royton South capital
					£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
					Royton North			Royton South						
		Councillor Budget £5k per Cllr	Cllr Budget	Committed	James Larkin	Hannah Roberts	Clint Phythian	Amanda Chadderton	Marie Bashforth	Steven Bashforth				
				£ 30,000										
1		Grit bin Kirkdale Dr / Wensleydale Cl (4 refills x £74.64)	RN Cllrs	£ 305.56	101.86	£ 101.85	101.85							
1.1		Grit bin Dendbydale Way / Harewood Dr (4 refills x £74.64)	RN Cllrs	£ 305.56	101.86	£ 101.85	101.85							
1.2		Grit bin Rainshaw St / Cecil St / Church St (4 refills x £74.64)	RN Cllrs	£ 305.56	101.86	£ 101.85	101.85							
1.3		Summer/Winter planting based on 2016 costs (Total actual costs incl Heyside £3744.47)	All Cllrs	£ 3,041.81	506.97	506.97	506.97	506.97	506.97	£ 506.96				
1.4		Heyside Summer/Winter planting based on 2016 costs (Actual 16/17 cost £702.65)	Royton South	£ 702.65				234.22	234.22	£ 234.21				
1.5		Christmas Lights and tree at Shaw Rd end	All Cllrs	£ 5,000.00	833.34	833.33	833.33	833.33	833.33	£ 833.34				
1.6		Tandle Hill memorial event - Stage hire	All Cllrs	£ 1,400.00	233.33	233.33	233.33	233.33	233.33	£ 233.35				
1.7		Dr Kershaws Christmas tree	RS Cllrs	£ 520.00				173.33	173.33	£ 173.34				
		Total Councillor Budget		11,581.14	£ 1,879.22	£ 1,879.18	£ 1,879.18	£ 1,981.18	£ 1,981.18	£ 1,981.20				
		Remaining		18,418.86	£ 3,120.78	£ 3,120.82	£ 3,120.82	£ 3,018.82	£ 3,018.82	£ 3,018.80				
		Ward Revenue Budget	£ 20,000											
2											£ 10,000.00	£ 10,000.00		
2.1														
		Total Ward Budget		£ -										
		Remaining		£ 20,000.00										
		Ward Capital Budget	£ 20,000											
3	16 10	Hilber Ave, traffic calming scheme	RS	£5,500									£ 10,000.00	£ 10,000.00
3.1														
		Total Capital Budget		£ 5,500.00							£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
		Remaining		£ 14,500.00							£ -	£ -	£ -	£ -

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